

Munford Band Booster Meeting Minutes

President Ben Kirk, VP Dave Duncan, Secretary Tina McKinney, Treasurer Justin Johnson, Co-Treasurer Clay Summer, Parliamentarian Tom Combs and Band Director Barry Trobaugh and 32 members & 15 guests present.

General Membership Meeting called to order at 7:05 pm by Ben Kirk.

Standing Reports:

Secretary's Report: Lynne Fitzgerald made a motion to dispense the reading of the minutes as they are posted online and accept them as read. Motion seconded by Dara Keeton. Motion carried.

Treasurer's Report: This month report is not reconciled due to software upgrades at First Citizens. Year-end reconciliation will be done and an audit will take place. Motion to accept the Treasurer's report as read was made by Heather Landrum. Motion seconded by Chris Alexander. Motion carried.

Committee Reports:

Chaperone Chair: Jennifer Agcanas - background checks may be required of all chaperones who volunteer

Color Guard: Heather Landrum - Have new practice flags.

Communications: Tina Norris – Parents and students need to update their Charms information at <https://www.charmsoffice.com/charms/login.asp> , as all communications will come from Charms. If your personal information is not correct in Charms you will not receive email, text messages, mail. This program will be utilized for forms, music, and coordinates as well. Charms apps are available. Contact cotreasurer@munfordband.com if you need login information. PayPal is now available after logging in to make payments for fees, uniform items and any trips.

Remind101 will still be used as a backup. Everyone will need to “signup” for that. Stay tuned for more info.

Equipment: Tim Norris – Nothing to report

Concessions: Dara Keeton – Concession stand is revamped and ready to go. Need help and looking for a co-chair. July 4th was rained out and next event will be band blowout. Contact Concessions@munfordband.com

Fundraising: Valerie Pennington – Looking for a co-chair that can be at the school during the day. Contact fundraising@munfordban.com

City Saver coupon books start July 27th and end on August 16. Students will receive one book to show and orders will be filled as they are sold. Lost books will be charged to the parents. A car wash will be held July 29th at

Munford Band Booster Meeting Minutes

8:30am at O'Reilly's in Munford. Students are strongly encouraged to be there to help. This is a fun event and dress to get wet, bring hats, sunglasses and sunscreen.

Hydration: Annie Combs – Volunteers needed for band camp between 6:45 am to 4 pm and during the remaining band season. Schedule is flexible for anyone interested. Contact Hydration@munfordband.com

Medical: Dana Swope – First day was great with no major issues. Eat a good breakfast and lunch and hydrate. Water and Gatorade are ideal. Soda, tea, Kool-Aid and energy drinks are not recommended. Volunteers are needed with a medical background. Contact medical@munfordband.com

Merchandising: Amy Johnson - T-shirt contest winner is Taylor Kelly and she will receive a free shirt. Volunteers needed, new parents welcomed as well as fresh ideas. Contact merchandising@munfordband.com

Publicity: Amy Smith – Pictures will be posted to the Munford Band Facebook page. Like, share and visit often for updated pictures and events.
<https://www.facebook.com/munfordbandpublicity/>

Sponsorship/Membership: A chair person is needed if interested contact president@munfordband.com

Uniforms: Xan Landsittel chair– Dawn Scott co-chair. Both are senior parents and are looking for next year's chair person. Contact banduniforms@munfordband.com

Kids need to try on shoes and work bibbers (Friday night pants) as fittings will be done and orders placed during band camp. Payments need to be made during band camp for these uniform items as well as color guard items.

Money will no longer be taken by uniform staff and any extra uniform items needed during the season will be charged to the students Charms accounts. Students will be required to sign for items purchased. Any alterations made by the uniform staff will incur a charge to the students Charms account. Uniform dry cleaning of "Stripes" will no longer be done by parents. A cleaning service will come to the school to pick-up and drop off uniforms at least twice during the season. Parents will be responsible for the \$13 charge.

All white basketball shorts, all white crew socks, all white undergarments and show shirt are to be worn under the uniform for competitions. Compression shorts will not be permitted. Blowout attire is knee length khaki shorts, all white shoes, white ankle socks, brown or black belt, and show shirt.

Munford Band Booster Meeting Minutes

Donations of tide pens, shout wipes, magic erasers and dryer sheets needed.

Old Business

- Membership/ sponsorship - chair is still needed
- Golf Tournament was a success
- Concession needs were addressed and the building is ready

New Business

- Familiarize yourself with the bylaws that govern the booster organization as well as the committee duties. These files are posted online under the documents tab.
- **Sponsorship** incentive program – Will address the need to acquire band sponsorships this season. The idea is to allow parents to request sponsorship at a business and receive a 10% reduction of band fees based on the sponsorship amount. An organized process and procedure is being developed to keep the level of burden off of local business as to not deal with multiple requests from our organization. Updated sponsorship literature will be posted soon.

Dara Keeton made the motion to proceed with the *sponsorship incentive program*. Whereas a business or family sponsorships brought in by a parent or student (for amounts of \$100, \$250, \$500, \$750 and \$1000) that are made payable to the Munford Band Boosters will result in 10% reduction of the student's band fees, based on the sponsorship amount received. Tina Russell seconded the motion.

Further discussion on the difference between a sponsorship made to a student and a sponsorship made to the program. A donation to a student is not tax deductible. A donation made to the band program is tax deductible.

No further discussion. Motion passed.

- Kroger and Amazon smile offer non-profit groups opportunities to raise money by registering online yearly. All band parents are encouraged to register to take advantage of these opportunities.
- **Storage** – a temporary solution has been found. Building the storage unit on site is still in the works.
- **Volunteer Needs** – always need volunteers. Contact committee chairs if you are interested.
- **Band Blowout** – Students will walk down the hill at 7pm. Come early to shop and eat. Donated door prizes are needed. Tickets will be sent home to be sold for the door prize drawings.
- **Band Camp** – see director's remarks

Munford Band Booster Meeting Minutes

Director Remarks:

Great first day at camp and everyone showed up. The excitement level was high and we are pleased and think it will be a great year. You can listen to the show music on the Munford band website to get a taste of what the show will be like.

Congratulations to Logan Agcanas who was selected to be in the US Army All American Band.

Remember to be courteous when going out to ask for sponsorships. This is an extremely important part of our program and allow unique opportunities for our students who would otherwise not be able to participate in a successful band program. Sponsorships as well as fundraising keep band fees affordable for all students.

Medical staff is on site during band camp and will attend to any minor issues. Any serious issues will be handled by the directors as reported by the medical staff. If emergency medical assistance is needed the call will be made by the director.

Do not post videos of the show on social media until after Bandmasters.

All parents are encouraged to volunteer and be a part of this great organization. If you start out as a freshman it is four years to be a part of your child's life that will go by way too soon. It's hard at times but it is rewarding.

Next meeting is August 14, 2017 @ 7pm

Chaperone meeting will be held after the booster meeting. Any parent or legal guardian who wishes to chaperone must attend this meeting and may be required to have a background check.

Motion made by Xan Landsittel to adjourn. Seconded by Roy Stuart. Motion carried.

Meeting adjourned at 8:46 pm.