



Agreement Terms & Conditions – Munford HS Band
Macy's Thanksgiving Day Parade 2015
New York City – 5 days 4 nights Hyatt Regency, Jersey City
Monday, November 23 – Friday, November 27, 2015

1. Munford HS Band, herein after "Munford" has engaged Students On Broadway NYC, herein after "Students OB", 40 West 37th Street, Suite 403, New York, NY 10018, to arrange, coordinate, operate and conduct the New York City portion of its' Macy's Thanksgiving group tour program, Monday, November 23 – Friday, November 27, 2015.
2. The Munford Band Committee has selected the Hyatt Regency Jersey City, NJ, Two Exchange Place, Jersey City, NJ 07032 as their accommodation of choice.
3. As discussed, coach travel time to / from Midtown Manhattan and hotel is based on traffic, road & weather conditions and can range from 20 to 60 minutes each way.
4. It is agreed that The PATH train AND NYC Subway will be utilized as an alternate means of travel to / from Midtown Manhattan and hotel per itinerary.
- * 5. It is understood that Munford is arranging and paying directly for all coach transportation to/from NYC (Jersey City, NJ) AND for local use per the itinerary, while in NYC. Therefore, Students OB is not responsible or liable for issues relating to the coach transportation.
- * 6. Coach Driver gratuity AND hotel accommodations are the financial responsibility of Munford.
7. Students OB has arranged for an "Industry Rate" of \$149.00/night + tax at the Hyatt Regency Jersey City, NJ for the Driver rooms. The approximate cost, including tax, for the five (5) driver rooms for the four (4) nights is **\$3517.00** and will be included on the final invoice.
8. The Itinerary is a continuous work in progress and is subject to Activity Sequence Modification and Adjustments during both the planning and on-the-ground operational stages.
9. Ticketed and or Contracted Activities with hard start times, e.g. the Broadway Show, and the Thanksgiving Dinner DJ Cruise, once contracted and deposited are *not* subject to change and are operated despite weather conditions. Exceptions are Weather or Act of God/War related Emergencies where evacuation and or no-go orders are given by NYC and or NJ and or Governmental Officials including but not limited to, Office of the Mayor, Office of the Governor, NYPD, NJ State/Local Town Police and or Department of Homeland Security and or the US Coast Guard.
10. Students OB strongly recommend that travelers consider purchasing Trip Cancellation and Interruption Insurance.
11. The rates quoted for the Students & Chaperone Program are based on 275 paid participants. Rates may be adjusted upwards if the number of paid participants decreases.

Hotel, Rooms & Occupancy

12. Students OB, on behalf of Munford, entered into a signed contractual agreement with the Hyatt Regency Jersey City, NJ for a block of seventy (70) rooms with two (2) Double Beds for the time period beginning Monday, November 23, 2015 through Friday, November 27, 2015 – a total of four (4) nights.
13. There is a maximum of four (4) guests per Double Double room.

Hotel Cancellation Schedule

14. If Munford cancels the entire room block of 70 rooms at the Hyatt Regency Jersey City, NJ any time *before* May 1, 2015, forty (40) percent of the anticipated Hotel revenue, approx. \$19000.00, is due.
15. If Munford cancels the entire room block of 70 rooms at the Hyatt Regency Jersey City, NJ any time *after* May 1, 2015, seventy (70) percent of the anticipated Hotel revenue, approx. \$33000.00, is due.

Hotel Attrition, Reduction of Rooms and Room List Schedule

16. Based on the contracted block of seventy (70) rooms, Munford may **in writing**, reduce up to fourteen (14) rooms which is 20% percent of the contracted room block through **August 23, 2015** (90-days prior to arrival) **without penalty**.
17. Room Lists are due on or before September 23, 2015.
18. Request for additional rooms above and beyond the contracted seventy (70) Double Double rooms are at the sole discretion of the hotel and is based on space and rate availability at the time the request is made.
19. Invoices will be finalized upon receipt of Munford's Room Lists.

Boat for Thanksgiving Dinner Dance Cruise Payment Schedule

20. The Hornblower Hybrid has been secured for Munford's private use from 7:00-10:30PM on November 26, 2015, Thanksgiving Day. As discussed a minimum of 300 paid guests are required. If the total # of paid persons is below 300, there is a \$90.00 fee per empty place up to 300. For example, if there were 275 paid, there would be a \$90.00 x 25 empty place fee assessed.

Installment Schedule

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|-----------------------|---|
| 1. September 25, 2014 | \$5500.00 (non-refundable) – Hotel, Hornblower, Misc. paid out |
| 2. October 25, 2014 | \$5000.00 (non-refundable) – Hotel |
| 3. January 15, 2015 | \$7000.00 (non-refundable) – Hotel, Hornblower |
| 4. February 15, 2015 | \$5000.00 (non-refundable) – Hotel |
| 5. March 15, 2015 | \$7000.00 (non-refundable) – Hotel, Hornblower |
| 6. April 15, 2015 | \$5000.00 (non-refundable) – Hornblower |
| 7. May 15, 2015 | \$5000.00 (non-refundable) – Hotel |
| 8. June 15, 2015 | \$7000.00 (non-refundable) – Hotel, Hornblower |
| 9. September 23, 2015 | Final Room Lists due - Invoice prepared based on room occupancy |
| 10. October 10, 2015 | Final Balance due (non-refundable) |

*Re Aladdin: The above Instalment Schedule does not include Aladdin tickets. Once we have secured these tickets, Disney will inform us when deposits and final payments are due. We will advise Munford of the same.

Price WITHOUT Aladdin

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|--|-----------|-----------------------------------|
| 275 paid with 0 FOC <small>FREE OF CHARGE</small> | | |
| Quad | \$662.00 | (4 guests, room w/ 2 Double Beds) |
| Triple | \$720.00 | (3 guests, room w/ 2 Double Beds) |
| DoubleD | \$837.00 | (2 guests, room w/ 2 Double Beds) |
| DoubleK | \$837.00 | (2 guests, room w/1 King Bed) |
| Single | \$1186.00 | (1 guest, room w/1 King Bed) |

Price WITH Aladdin

| | | |
|----------------------------|-----------|-----------------------------------|
| 275 paid with 0 FOC | | |
| Quad | \$749.00 | (4 guests, room w/ 2 Double Beds) |
| Triple | \$795.00 | (3 guests, room w/ 2 Double Beds) |
| DoubleD | \$912.00 | (2 guests, room w/ 2 Double Beds) |
| DoubleK | \$912.00 | (2 guests, room w/1 King Bed) |
| Single | \$1261.00 | (1 guest, room w/1 King Bed) |